The Annual Quality Assurance Report (AQAR) of the IQAC
N.J.S.A. Govt. College, Kapurthala (Punjab)
Session 2010 -11

GENERAL PROFILE

1. Details of Institution	
Name of Institution	NJSA Govt. College, Kapurthala
Year of establishment of the institution	1856
Address Line 1	KAPURTHALA
Address Line 2	
City/Town	KAPURTHALA
State	PUNJAB
Postal Code	144601
Email Address	gckapurthala@gmail.com

2. NAAC Accreditation/Reaccreditation Details	
Year of Accreditation/Reaccreditation	2004
Current Grade	B+
CGPA	75-80%

3. Institution Status	Post-Graduate Govt. College

4. Contact Person Details	
Name of Head of Institution	Dr. Rupa Saini
Contact Phone	01822-233581
Email	gckapurthala@gmail.com
Website URL	
Name of IQAC Coordinator	
E-mail	

SECTION-I

This section is related to institutional goals vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number, 0 for nil)	
Under Graduate (BA/B.Sc. /B.Com. etc.)	6
Post Graduate (MA/M.Sc. /M.Com. etc.)	3
Research Programmes (M. Phil./ PhD)	0
Certificate Programmes	0
Professional Programmes (B. Tech/ M. Tech/ B. Ed/ Medicine/ Pharmacy/Paramedical/Nursing etc.)	0
Other Value Added Programmes	0
Any Other Programme Offered (Specify) (PGDCA) (10+2)	2

6. Details on Programme Development (Enter a number, 0 for nil)	
New Programmes Added during the year	0
New Programmes Designed	0
Programmes under Revision	0
Inter Departmental Collaborative Programmes	0
Inter Institutional Collaborative Programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	1
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendations under implementation	0
Number of NAAC peer team recommendations under implementation	0
Number of UGC/any other expert committee recommendations under	0

implementation	

7. Faculty Details (Enter a number, 0 for nil)

Total Faculty Strength required as per norms for all programmes	50
Total Faculty on rolls	34
Faculty added during the year	0
Faculty positions vacant	14
Faculty left during the year	0
Total number of visiting faculty	0
Total number of guest and part Timer	13+5=18

8. Qualification of Faculty

Ph. D and above	9
M. Phil.	22
Masters	52
Any Others (Specify) (PGCTE)	

9. Faculty Qualification Improvement

Ph. D awarded to existing faculty	1
M. Phil. awarded to existing faculty	0
Any Other degree awarded to existing faculty	0

10. Administrative Staff Details(Enter a number, 0 for nil)

Administrative Staff (Total Sanctioned)	8
Administrative Staff (Actual strength)	6
Added During the year of reporting	0
Left during the year	0
Number of post vacant	2

11. Technical Support Staff Details(Enter a number, 0 for nil)

Technical Support Staff (Total	20

Sanctioned Strength)	
Technical Support Staff (Actual Strength)	17
Added During the year of reporting	0
Left during the year	0
Number of post vacant	3

SECTION-II
IQAC (Internal Quality Assurance Cell) Activities

12. Establishment Details	
Year of establishment of IQAC	0

13. Composition of IQAC (Enter a number, 0 for nil)	
Number of IQAC members	0
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	0
Number of Administrative Staff in IQAC	0
Number of Technical Staff in IQAC	0
Number of Management Representatives	0
Number of External Experts in IQAC	0
Number of any other stakeholder and community representatives	0

14. IQAC Meetings	
Number of IQAC meetings held during the year	0

15. Whether Calendar of activities of IQAC formulated for the academic year	0

16. IQAQC Plans for Development(Enter a number, 0 for nil)	
Number of academic programmes	0

proposed	
Number of value added programmes proposed	0
Number of skill oriented programmes proposed	0
Number of faculty competency and development programmes proposed	0
Number of other staff development mentoring programmes proposed	0
Number of student mentoring programmes proposed	0
Number of co-curricular activities proposed	0
Number of inter departmental cooperative schemes proposed	0
Number of community extension proposed	0
Any other programmes proposed (Specify)	0

17. IQAC Plans for Development& Implementations(Enter a number, 0 for nil)	
Number of academic programmes implemented	0
Number of value added programmes implemented	0
Number of skill oriented programmes implemented	0
Number of faculty competency and development programmes implemented	0
Number of other staff development mentoring programmes implemented	0
Number of student mentoring programmes implemented	0
Number of co-curricular activities proposed	0

Number of inter departmental cooperative programmes implemented	0
Number of community extension programmes implemented	0
Any other programmes suggested that are implemented (Specify)	0

18. IQAC Plans for Development& Implementations(Enter a number, 0 for nil)	
Number of seminars/conferences/workshops organized by IQAC within the institution	0
Number of participants from the institution	0
Number of participants from outside	0
Number of external experts invited	0
Number of external conferences/seminars/ workshops on institutional quality attended	0
Number of events conducted with IQACs of other institutions as collaborative programs	0

19. Did IQAC receive any funding from UGC during the year?	
Yes	
No	✓

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC-(input 0-if NA/NIL-) Any other source including internal financial support from the management (Specify Amount)	
Amount Received from UGC	
Amount Received from any other source including the college management	

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)	

SECTION-III
Academic and Research output

22.Academic Programmes	
Number of new academic programs developed or designed by faculty	0
Number of faculty members involved in curriculum restructuring/syllabus development	2
Number of programs in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	174
Average percentages of attendance of students	75%
Percentage of classes engaged by guest faculty and temporary teachers	50%
Number of self-financed programmes offered	3
Number of aided programmes offered	0
Number of programmes discounted during the year	0

23. Whether any systematic student feedback mechanism is in place?	
Yes	√
No	

24. Feedback Details (If answer to question 23 is Yes)	
Percentage of courses where student feedback is taken	40

25 Is feedback for improvement provided to the faculty?	
Yes	√
No	

26. Faculty Research, Projects and Publication Details for the year	
Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	0
Number of major on-going projects	0
Number of minor on-going projects	0
Number of major projects completed	0
Number of minor projects completed	0
Number of major project proposals submitted for external funding	0
Number of minor project proposals submitted for external funding	0
Number of research publications' in peer reviewed journals	4
Number of research publications' in international peer reviewed journals	0
Number of research publications' in national peer reviewed journals	4
Number of research papers accepted for publication in international peer reviewed journals	0
Number of research papers accepted for publication in national peer reviewed journals	3
Average of impact factor of publications reported	Not Available
Number of books published	1
Number of edited books published	0
Number of books (single authored) published	1
Number of books (co-authored) published	0
Number of conferences attended by faculty	8
Number of international conferences attended	2
Number of national conferences	6

attended	
Number of papers presented in conferences	6
Number of papers presented in international conferences	0
Number of papers presented in national conferences	1
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	0
Number of faculty acted as experts resource persons-international	0
Number of faculty acted as experts resource person-national	0
Number of collaborations with international institution	0
Number of collaborations with national institution	0
Number of linkages created during the year	0
Total Budget for research for current year as a percentage of total institution budget	0
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	1
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	0

Student Mentoring and Support System

27. Students details and support mechanisms	
The total intake of students for various courses (Sanctioned)	2150
Actual enrollment during the year	1711
Students dropout percentage during the year	19.57%
Success percentage in the final examination across the courses	85.02%
Number of academic distinctions in the final examination and percentage	10
Number of students who got admitted to instructions of national importance	Data Not Available
Number of students admitted to institutions abroad	Data Not Available
Number of students qualified in UGC NET/SET	Data Not Available
Number of students qualified GATE/CAT/other examination (Specify)	Data Not Available

28. Does student support mechanism exist for coaching for competitive examination?	
Yes	
No	√

29. Student participation (if response is yes to Q. No. 28)	
Number of students participated	

30. Does students counseling and guidance service exist?	
Yes	√
No	

31. Student participation (if answer to Q. No. 30 is yes)	
Number of students participated	150

32. Career Guidance	
Number of career guidance programmes organized	2
Percentage of students participated in career guidance programmes	30%

33. Is there provision for campus placement?	
Yes	√
No	

34. If Yes to Q. No. 33	
Number of students participated in campus selection programmes	250
Number of students selected for placement during the year	

35. Does gender sensitization program exist?	
Yes	√
No	

36. If Answer is Yes to Q. No. 35	
Number of programmes organized	1

37. Student Activities	
Number of students participated in external cultural events	26
Number of prizes won by students in external cultural events	12
Number of cultural events conducted by the institute for the students	0
Number of students participated in	0

international level sports and games events	
Number of students participated in national level sports and games events	0
Number of students participated in state level sports and games events	0
Number of students participated in university level sports and games events	46
Number of prizes won by students in international level sports and games events	0
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	0
Number of prizes won by students in university sports and games events	1
Number of sports and games events conducted by the institute for the students	1

38. Composition of Students	
Number of Scheduled Caste	474
Number of Scheduled Tribe	2
Number of other backward communities	319
Percentage of women students	58.15%
Percentage of physically challenged	0.05%
Percentage of rural students	57.4% (982)
Percentage of urban students	42.6% (729)

39. Scholarships and Financial Support	
Number of students availing financial support from the institution	
Amount disbursed as financial support from the institution	3,96,694

Number of students awarded scholarship from the institution	80
Number of students received notable national/ international achievements/recognition	2

40. Students Initiatives	
Number of community upliftment programmes initiated by students	5
Number of literary programmes initiated by students	1
Number of social action initiatives based on science/environment initiated by students	2
Number of student research initiatives	1

SECTION-V

Governance and Innovations

41. Whether perspective plan for overall developmental activities is created?	
Yes	√
No	

42. If the answer for Q. No. 41 is Yes, is the plan implemented and mentioned?	
Yes	√
No	

43. Whether benchmarking is created for institutional quality management efforts?	
Yes	√
No	

44. If the answer to Q. No. 43 is Yes, please list the benchmarking in various areas of development in bullet formats

Maintenance of infrastructure and playgrounds.

45. Is a Management Information System (MIS) in place?

Yes	√
No	

46. If answer to Q. No. 45 is Yes, please provide details of MIS applied to

1. Telephone
2. Internet
3. Fax

47. Existence of learning resource management

e-database in library	0
ICT and smart class room	Yes
e-learning sources (e-Books, e-Journals)	No
Production of teaching modules	0
Interactive learning facilities	Yes

48. Internal resource mobilization; Kindly provide the amount contributed

Research	0
Consultancy	0
Student Contribution	38,60,176
Alumni Contribution	1,45,000
Well-Wishes	1,00,000

49. Infrastructure and Welfare spending: Please specify the amount

Amount spent for infrastructure development	65,96,356
Amount spent for student welfare	
Amount spent for staff welfare	

50. Is delegation of authority practiced?	
Yes	√
No	

51. Does grievance redressal cell exist?	
Faculty	Yes
Students	Yes
staff	Yes

52. Grievances received from faculty and resolved(Enter a number, 0 for nil)	
Number of grievances received	0
Number of grievances resolved	0

53.Grievances received from students and resolved (Enter a number, 0 for nil)	
Number of grievances received	3
Number of grievances resolved	3

54.Grievances received from other staff members and resolved (Enter a number, 0 for nil)	
Number of grievances received	0
Number of grievances resolved	0

55. Has the institution conducted any SWOT analysis during the year?	
Yes	√
No	

56. The SWOT analysis was done by internal or by the external agency?	
Internal	√
External	

57. Kindly provide three identified strengths from the SWOT Analysis

1. Well qualified faculty
2. Easily Accessible and well connected

58. Kindly provide three identified weaknesses from the SWOT Analysis

1. Dilapidated condition of college building
2. Vacant posts

59. Kindly provide two opportunities identified from the SWOT Analysis

1. Ample space for expansion
2. Availability and scope for new courses.

60. Kindly provide two identified challenges/threats from the SWOT Analysis

1. Competition from other institutions
2. Lack of Infrastructure

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year

By setting the goal of 'striving for excellence the institution has made efforts to increase the infrastructure in the classrooms, Laboratories and in Library.

62. How do you perceive the role of NAAC in the quality development of your institution?

NAAC plays an important role as it gives the parametres for academic and administrative activities of educational institutional to keep them upto date.

List of Internal Quality Assurance Cell (IQAC) Members – N.A.

S. No.	Name	Designation

Name: Mrs. MEENA MALHOTRA

Sd/

Signature of the Principal